



SSC Meeting Minutes
San Diego Unified School District

Language Academy
SSC Meeting
21 February 2023

MEMBERS PRESENT:

- | | | | |
|------------------------|------------------------------------|-------------------|--------------------------|
| ■ Graciela Rosas | Principal (ex officio) | ■ Ginelle Menzies | ■ Quorum was met |
| ■ Edward Dassian | Classroom Teacher (2021-2023) | □ Diamond Brandon | Parent/Chair (2021-2023) |
| ■ Maggie Schoon | Classroom Teacher (2022-2024) | ■ Daniel Pike | Parent (2021-2023) |
| ■ Veronica Lewandowski | Classroom Teacher (2022-2024) | ■ Raquel Aparicio | Parent (2022-2024) |
| ■ Jessica Wemett | Other-school personnel (2022-2024) | ■ Michael Buckley | Parent (2022-2024) |

Guest Name:

Item	Description/Actions	Action Requested of SSC Members
1. Call to Order	Genelle Menzies, Chairperson	Meeting called to order 4:04pm
2. Record Attendance		<p>Action Item: Present: In person: Rosas, Dassian, Lewandowski, Wemett, Aparicio, Buckley. Via Zoom: Schoon, Menzies, Pike</p> <p>Absent: Brandon</p>
3. Public Comment	Open	<p>Librarian, Susan Rodgers, mentioned state of collection. More books than thought are missing. Lots in bad shape. Looking for about \$25,000 to purchase French/Spanish/English books. There are about 3,000 books that need to be discarded for various reasons. Working to get various sources of funding: site, PTSA, FOLA, grants. Suggested to connect Susan with Mrs. Hologue (MS English) for resources for grants.</p> <p>FOLA to start music/dance/art after Spring Break.</p>

<p>4. SSC Business</p> <p>a. Approval of Minutes</p>	<p>Genelle Menzies, Chairperson</p> <p>a. Action Item: Review of minutes for 10 January 2023</p>	<p>Voting Item</p> <p>a. Approval of minutes: Motion to approve January 2023 minutes - Dassian. Second - Lewandowski. Motion passed. Minutes will be filed in SSC binder and posted on website.</p>
<p>5. School Site Council</p> <p>a. LA Website</p> <p>b. SSC Roles/Responsibilities</p> <p>c. Needs Assessment Survey</p>	<p>Graciela Rosas, Principal</p> <p>Jessica Wemett, Admin Aide</p>	<p>Informational:</p> <p>a. Agendas and minutes of Sept - Jan meetings have been uploaded to the Language Academy website.</p> <p>b. Everyone had a chance to review the link provided covering SSC roles and responsibilities. There were no questions at this time. If needed in future, we can ask Adriana Rivas-Quezada to attend a meeting.</p> <p>c. Ms. Rosas presented the results of the parent input from the Needs Assessment Survey. This survey is done every year to get staff and community input about what worked/didn't work, how we spend our money, areas of concern, etc. Literacy and maths supports were a "high want" as well as mental health supports.</p> <p>To help support the learning loss in ELA and maths we have been having visiting teachers come and do push-in supports for Kinder-3rd grade. They have also been doing DRA support for 4th/5th grade.</p> <p>A full time MS counselor was also marked as a "high need." Looking into the possible funding of a 4-5 day/week counselor for next year. District funded, site funded, or a combo - that is the question Ms. Rosas has posed to Budget Analyst for future meeting.</p> <p>Ms. Rosas had a meeting with staff last week to discuss staffing for 2023-24 school year. Worst case, we lose 4 teachers. This would be due to small French class sizes. This would cause us to have combo classes. Middle school teachers must have credential for subject they are teaching. This is a</p>

		<p>State mandate. One of our MS teachers is impacted by this mandate.</p> <p>Best case, we keep all staff.</p> <p>We do have our 2 RVT allocations for next year. Ideal would be for one to be Spanish speaking and other French speaking.</p>
<p>6. 2021-22 Budget</p> <p>a. Balance budget strings</p>	<p>Action Item:</p> <p>a. Transfer funds to balance</p>	<p>Voting Item</p> <p>Budget Transfers Title I & LCFF - balancing budget</p> <p>a. 1. Transfer \$20.98 FROM: Supplies 0170-30103-00-4301-2495-0000-01000-0000 Transfer \$20.98 TO: Supplies 0170-30103-00-4301-1000-1110-01000-0000</p> <p>2. Transfer \$15.98 FROM: Supplies 0170-30103-00-4301-2495-0000-01000-0000 Transfer \$15.98 TO: Supplies 0170-30103-00-4301-2495-1110-01000-0000</p> <p>3. Transfer \$805.00 FROM: Consultants <=\$25K 0170-30100-00-5801-1000-1110-01000-0000 Transfer \$805.00 TO: Software License 0170-30100-00-5841-1000-1110-01000-0000</p> <p>4. Transfer \$2757.00 FROM: Other Support Prsnl PARAS 0170-09800-00-2231-2420-1110-01000-0000 Transfer \$2757.00 TO: Classroom PARAS 0170-09800-00-2101-1000-4760-01000-0000</p> <p>5. Transfer \$404.00 FROM: Supplies 0170-09800-00-4301-1000-1110-01000-0000 Transfer \$404.00 TO: Interprogram Svcs/Paper 0170-09800-00-5733-1000-1110-01000-0000</p> <p>Transfers 1 & 2, due to clerical error on budget string notation.</p>

		<p>Transfer 3 - Renewal of RazKids (ex. 2/2024) and BrainPOP (ex. 1/2024)</p> <p>Transfer 4 - Added push-in support personnel for 1st and 2nd grades.</p> <p>Transfer 5 - Increase in cost of paper. Original budgeted amount reflected 21-22 school year prices.</p> <p>Motion to approve all budget transfers - Wemett. Second - Aparicio. Motion passed. Budget transfers will be signed by Principal and SSC Chair and submitted to Area 4 Finance.</p>
<p>7. DAC and ELAC a. ELAC Report</p>	<p>Informational:</p>	<p>Informational</p> <p>Per Ms. Rosas we have 20% EL's. We need to have a functioning ELAC. It has been a struggle to get fully filled committee. Wemett found information about delegating ELAC responsibilities to SSC. SSC decided to postpone conversation on this until more information can be obtained.</p> <p>Informational</p>

Meeting Adjourned at 4:57 PM; Motion to approve: Menzies, Seconded by: Wemett. Minutes recorded by Wemett and edited by J. Wemett, Admin Aide

Next Scheduled SSC Meetings: Tuesday, 14 March 2023 ; 4-5 PM, in Library