



Language Academy TITLE I PARENT & FAMILY ENGAGEMENT POLICY 2023-24

2.0 With approval from the local governing board, Language Academy has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4])

Input is gathered during meetings where all parents are invited to attend and actively participate, such as: SSC, SGT, ELAC, Coffee with the Principal, Equity Team, PTSA and FOLA meetings. Documents, information, and data is shared with families. Our Title I and Parent and Family Engagement Policy is shared yearly and posted on our website.

2.1 INVOLVEMENT OF PARENTS IN THE TITLE I PROGRAM

The school-level parent and family engagement policy shall describe the means for how Language Academy school shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])

The school has a set schedule for Coffee with the Principal, in which we address the Title I Parent Meeting and Family Engagement document annually at the beginning of the school year. Each parent is given access to the Title I powerpoint presentation via the school website. Translation services are offered at the meeting for those parents that are not English speakers.

- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])

We have monthly meetings with parents: Coffee with the Principal, SGT, SSC, ELAC, and Equity Team meetings. Meetings are held after school and some are held during school hours to allow parents to attend. We are also providing hybrid meeting opportunities so families can join through zoom.

- c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])

Title I documents is reviewed and edited annually with the support of the SSC. The document, once shared with the SSC, is sent to the front office to copy and distribute. The document, once shared with the SSC, is sent to the front office to copy and distribute. The document is also posted in the main office and on our school website. Communication and program updates are sent weekly through school messenger via the school newsletter. We have set meetings for parents and the community on the calendar, like Coffee with the Principal.

- d) The school provides parents of participating children with the following:

- i. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])

All communication is done on a weekly basis. They are sent out every Friday in the form of the Language Academy Newsletter sent via School messenger. Set monthly meetings are set up like SSC, SGT, and Coffee with the Principal to review Title I needs of the site.

- ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet through:

Back to School Night: Teachers proved an overview of grade-level standards, curriculum, and assessment

Twice yearly parent – teacher conferences

Teacher conferences upon request

Counseling conferences upon request

Monthly Family Fridays

SSC: members review monthly data, curriculum, and assessment outcomes

ELAC: members review data, curriculum, and assessment outcomes

SGT: review data, curriculum, and assessment outcomes

Coffee with the Principal: attendees review monthly, curriculum, and assessment outcomes

- iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])

The school provides opportunities to meet and discuss during our Coffee with the Principal, SSC, SGT, Equity Team and ELAC meetings. In addition to 1:1 meetings if needed upon request.

- e) If the schoolwide program (SWP) plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency (LEA). (20 U.S.C. § 6318[c][5])

Language Academy is committed to the parents and students who attend our school. Any comments on the plan are added or addressed. They also will be noted in the upcoming document for the next school year.

2.2 BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])

The school's responsibility to provide high-quality curriculum and instruction. We have a responsibility for sharing curriculum and academic standards. Most importantly, where the student is academically and how we are supporting them. We also provide supports for families to support their children's learning.

The importance of ongoing communication between parent and teachers through, at two-parent teacher conferences, frequent reports on student progress; access to staff; opportunities to volunteer and participate in their child's class; and opportunities to observe classroom activities.

The school expectation is that Teachers share subject matter, highlights and needed communication with families through dojo and email. For Middle School we use Remind. Report cards and student progress is accessible through Parent Portal and semester grades are mailed home. Our school holds parent conferences twice a year to review curriculum, student progress, supports and interventions if necessary. Parents are encouraged to volunteer in the classroom and we welcome parents who want to observe in the classroom.



- b) The school provides materials and training to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement. (20 U.S.C. § 6318[e][2])

We have parent engagement opportunities through evening meetings and parent engagement classes.

- c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])

The school educates teachers and staff through monthly Professional Development that supports Academics and Behavior models. Our parents and staff are part of the program and support our work.

- d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])

We encourage parents as partners and have opportunities for parents to volunteer and participate in parent involvement evenings and classes.

- e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])

Our school sends communication out through parent portal and provides translation services for our families that speak other languages.

- f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])

Upon request we also support parent ideas for activities and parent engagement. Our PTSA and FOLA are parent run and we support ideas, activities and events to support our school community.

2.2 ACCESSIBILITY

In carrying out the parent and family engagement requirements of Title I, Part A, Language Academy, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

Our school is committed to clear communication with all families. We offer translation and translation services if needed. We want families to be a part of the development, planning and participate in activities that contribute to the education of their child.